

**League of Women Voters of Duluth: Board of Directors Meeting**  
**Building for Women, Phyllis France Room**  
**September 11, 2023**  
**5:00 p.m. - 7:30 p.m.**

## **SECRETARY MINUTES**

**Members Present:** Jane Hovland, Anita Gille, Gwen Thorson, Ellen Wiss, Katherine Rasley, Jeri Quest, Pam Kramer, Theresa O’Gara, Candy Winkler, Lori Dando

**Members Absent:** Sandy Grandmaison, Kay Allen, Nancy Aldridge, Sue DeNio

**Call to Order:** The meeting was called to order at 5:03 p.m. by President Jane Hovland.

**1. Welcome:** Candy Winkler was welcomed as a newly appointed Board member. She will serve a one-year term. Kay Allen has also been appointed to a one-year term as Board member, but was unable to attend this meeting.

**2. Consent Agenda (including Treasurer’s Report, Secretary’s Minutes, Reports of standing committees—DEI, Communications, Environmental Action, Nominating, Membership, Voter Services, Observer Corps, Program Book Club, Joyce Benson Scholarship, Special Events):** There was no report from Environmental Action, Book Club, Membership or Observer Corps at this time. Request to pull Nominating Committee Report for discussion. A **motion** was made (P. Kramer) and **seconded** (J. Quest) to approve the consent agenda. **Motion passed.**

### **3. Action Items:**

**Nominating Committee Report:** There was extensive discussion about the process of transition from vice president to president. The nominating committee proposes coordinating work (via a Leadership Transition Ad Hoc Team) to develop a checklist of job activities for these positions, especially during the transition process—to make recruitment of a 1st vice president easier and transition smoother. A **motion** was made (G. Thorson) and **seconded** (K. Rasley) to table this issue. **Motion passed.** This issue will be readdressed at a future time to allow for more discussion.

**Emily Peabody presentation:** A **motion** was made (A. Gille) and **seconded** (K. Rasley) for LWV Duluth to co-sponsor the J. Emily Peabody presentation, “Jeanette Rankin: Champion of Justice,” on November 3 at 7 p.m., hosted by UUCD. **Motion passed.**

**Joyce Benson Scholarship:** K. Rasley reported on the work of the scholarship committee. A **motion** was made (J. Quest) and **seconded** (P. Kramer) that the Board approve raising \$25,000 in order to establish a perpetual scholarship in Joyce Benson’s name, at the University of Minnesota Duluth. **Motion passed.** *Rationale: We can raise the money in a way that will engage our members. The university foundation can oper-*

ate the fund. It allows more input into the criteria. It increases LWV Duluth visibility in the community and at the university. It would create a legacy of the League within the community.

**4. Fall Kick-Off:** There was general discussion about the details of the Fall Kick-Off, a Board sponsored event. The event will be held on September 21, 6:30-8:00 pm, at the UUCD. Board members are responsible for calling to invite all members, setup and take down, as well as providing wine and chocolate desserts. Volunteers will be needed for greeting/socializing, assisting with membership dues payment, assisting committee members with distribution of information, etc. A brief program will include the president's welcome, information from committees, information about the Joyce Benson Scholarship, and recognition of Sally Munger, as a recipient of the Platinum Award from LWVMN.

**Announcements and other business:**

— **Announcement:** ERA-Minnesota, presentation by Betty Folliard at UUCD, September 17, 2023, 9:30-10:15 am.

— **Announcement:** Holiday Social, Tuesday, December 5, 2023, at Northland Country Club

— **Announcement:** Citizens in Action Workshop will be January 27, 2024

— **Announcement:** Women of Influence: LeAnn Littlewolf, at AICHO, February 15, 2024

**Adjournment:**

A motion was made (K. Rasley) and seconded (P. Kramer) to adjourn. The meeting was adjourned at 6:51 p.m.

**Next Meeting:**

Monday, October 2, 2023, 5:00-6:30 p.m., Building for Women, Phyllis France Room

Respectfully submitted: Gwen Thorson, Secretary

**NOTICE:** *The October Board meeting was cancelled on October 1, 2023.*

**ADDENDUM** (Business occurring after the regular meeting on September 11, 2023— Voting completed electronically):

**October 9, 2023**— The Board approved, unanimously, the following motion:

MOTION: In order to provide for smooth transitions between leadership, and to provide clearer job responsibilities for transfer of leadership, the nominating committee, moves that a Leadership Transition Ad Hoc Team of 3-5 people be formed to specify responsibilities during the transfer between the president and incoming president (1st vice-president).

[As you know, we already have a group willing to serve in this capacity: Sue DeNio, Chair; Katherine Rasley and Jane Gilley, members]

